



REGISTRATION FORM

Course, registration details and fees

Course name: _____

Dietary Requirements: _____

Registration Fees are inclusive of VAT, Teas & Lunch

Date and venue

Date & Venue: _____

Please fax registration form to +27 (0)11 805 5971.

E mail: cpd.sharon@saice.org.za (Sharon Muger)

Authorisation

Full name:

Position:

Tel: Fax:

Cell phone number:

Email address:

Signature: Date: / /

Please note that this registration is invalid without a signature

Method of payment

Bank transfer Crossed cheque made payable to: The South African Institution of Civil Engineering

Visa Mastercard

Card number:

Card holder's signature:

Expiry date: CW:

Bank transfers must state the delegate name/s

Transfers should be made to:

STANDARD BANK, Parktown, Account Name: SAICE

Branch code: 00 03 55, Account Number: 200 853 058

Company details

Company name:

Address:

..... Post code:

Tel: Fax:

VAT Registration number:

Website:.....

Our contact details

Company name: The South African Institution of Civil Engineering (SAICE)

Address: SAICE House, Block 19, Thornhill Office Park, Vorna Valley, Midrand Private Bag X200, Halfway House, 1685

Tel: +27 (0)11 805 5947

Fax: +27 (0)11 805 5971

Email: cpd.sharon@saice.org.za

Delegates details

Title	Full Name	Job title	Contact No.	Email

TERMS AND CONDITIONS: ADMISSION CONDITIONS: PRE- PAYMENT is required. No booking will be confirmed without proof of payment. The registration form must be sent together with the proof of payment. Please note: No delegates will be allowed to the event without proof of payment. CANCELLATION POLICY: The full fee is payable if cancelled less than 5 working days prior to the event. Delegates registering after the cancellation date are also liable for the full fee should they cancel. Please ensure that you receive a cancellation fax. Delegates booking and not attending will be liable for the full fee. Substitute delegates are welcome but names must be advised on a company/department letterhead. An administration fee of 10% is charged in the event of cancellation. SAICE reserves the right to cancel the course in the event of unforeseen circumstances